



## **iCivics Education Internship- Spring 2013**

iCivics, Inc. develops innovative video games, lesson plans, and other educational resources to prepare middle and high school students for active, responsible citizenship. Founded by retired Supreme Court Justice Sandra Day O'Connor to reverse the decline in civic education and participation of American youth, iCivics has become a leader in civic and digital learning. Established as a 501(c)(3) nonprofit organization in 2009, iCivics is growing rapidly.

iCivics seeks a talented, ambitious intern interested in working with and expanding our civic education resources and programs. The iCivics Education Intern will contribute to iCivics' vision and strategy for transforming the way young Americans learn about and engage in government and civil society. The right candidate will provide cross-team support to our instructional design, outreach, and operations teams, utilizing strong curriculum design and research skills to provide meaningful contributions to iCivics' wealth of innovative resources. This is a full-time or part-time, unpaid internship.

### **Responsibilities**

The Education Intern will play an instrumental role in iCivics' commitment to providing students and teachers an engaging educational experience. Currently, iCivics materials are aligned to middle school civics standards in 50 states and Washington DC. As iCivics' reach grows, project development will follow suit, expanding into more civic-related disciplines and additional grades. The Education Intern will work with the curriculum team to support this strategy and assist in a variety of efforts.

The Education Intern will work with the curriculum team to draft and edit curricular content for iCivics lesson plans, web quests, and Flash-based video games. iCivics has published 17 educational games, played more than 5 million times, in the last two years. In addition, more than 200,000 teachers around the country have downloaded the program's 80 lesson plans. The Education Intern will assist with lesson plans and edit game content as iCivics expand its available resources. The Intern will also work closely with the iCivics Teachers Council, which is comprised of 18 master teachers from around the country. The Council provides curricular guidance and professional development of iCivics to educators around the country.

As an integral member of the curriculum team, the Intern can expect a fast-paced, creative work environment with many opportunities for professional growth. For the right candidate, the opportunity to work with talented, experienced curriculum designers and web developers will be a stimulating and rewarding experience.

## Requirements

- Background in K-12 curriculum design, education, and/or classroom experience preferred.
- Strong research and writing skills.
- Entrepreneurial spirit and flexibility. To succeed, you must embrace experimentation and rapid change.
- Well-organized team player. Must be able to handle multiple high-priority projects simultaneously.
- Exceptional verbal, written, and interpersonal communication skills.
- Experience with Microsoft Office suite, Google Apps, and social media.
- Passion for enabling youth to participate in democracy and civil society.

## Internship Details

iCivics' offices are located in the Dupont Circle neighborhood of Washington, D.C.

The Spring Internship term is from January to May, with flexible start and end dates.

## To Apply

Send resume, cover letter, and 1-2 examples of your writing to Carrie Ray-Hill, Curriculum Team Manager, iCivics, [carrie.hill@icivics.org](mailto:carrie.hill@icivics.org).